



Stoke by Nayland Golf Buggy Safety Policy 2014

Stoke by Nayland Club and Stoke by Nayland Golf and Leisure [referred below as SBN] have a duty of care to all users of the golf courses. The topography of certain areas of the courses is such that caution and prudence must be shown by the user of a ride-on buggy. It is also necessary for SBN to provide adequately safe means of access for all golfers including those given permission to use buggies. Moreover, SBN has to ensure the safety of golfers who do not wish to use ride-on buggies but who might be at risk from a mechanically defective ride-on buggy or its careless use. This duty of care also applies to members of the public using the various rights of way on the courses.

To assist the safe employment of ride-on buggies all potential users (members, visitors and guests) shall comply with the following conditions:

1. Ride-on buggies must be operated with the utmost courtesy, care and consideration for the safety and convenience of pedestrians. Pedestrians must be afforded the right-of-way at all times.
2. The signs and instructions employed on the course to warn buggy riders of potential danger areas or, areas forbidden to ride-on buggies because of concerns about danger or, the potential to cause unacceptable wear and tear to the course, must be followed at all times.
3. Ride-on buggies must be operated and parked in such a manner that they do not impede or interfere with normal pedestrian or vehicular flow on roadways, ramps or pavements. Ride-on buggies must be parked in the designated, allocated, parking area.
4. SBN are not responsible for ensuring the safe operation of ride-on buggies on or beyond the confines of the course and the club car-parks other than those operated by their servants or agents. SBN will accept no responsibility for any loss or damage caused to any property other than that arising from the negligent use of a ride-on buggy by their servants or agents.
7. No ride-on buggy will be operated in excess of 15km per hour. All speed limits must be observed.
8. Ride-on buggies shall be used only between dawn and dusk.
9. Ride-on buggies must be operated in compliance with the common 'rules of the road' regardless of whether ride-on buggies are operated on pavements or roadways.
10. Operators must stop the buggy at blind road intersections and proceed with caution.
11. The consumption of alcohol over the legal road limit and/or the improper use of drugs is not permitted when using the ride-on buggy.
12. The Golf Secretary has the authority to immediately prohibit any individual from using or being carried on a ride-on buggy.
13. SBN reserve the right to suspend the use of ride-on buggies due to adverse weather conditions and/or course conditions.

Safe Working Practice

- Ride-on buggy operators must not be under the influence of alcoholic drinks over the legal road limit or drugs
- Ride-on buggy operators must be over 17 years of age and hold a current driving licence
- Never allow children to drive the ride-on buggy.

BEFORE USE

- All operators of ride-on buggies must sign a Safety Policy Acknowledgement form before they are allowed to drive the buggy
- All ride-on buggies must be covered by insurance, for the operator, passenger, third parties and third party damage and notified the Golf Secretary of this
- A ride-on buggy shall only be used for the number of occupants it was designed to carry and only by people who are authorised to use one.

DURING USE

- Do not move off until the occupants are seated
- Always remain seated and hold on while the vehicle is in motion
- Hands, feet and head must be kept inside the buggy at all times while the vehicle is in motion
- Ride-on buggies must not be driven in prohibited areas
- The vehicle must be used to progress the game and must not be driven up and down excessively, e.g., when looking for golf balls
- The vehicle must not be used on tees, greens or the slopes leading up to them
- The vehicle must not be used within 2 metres of any bunkers, ditches or ponds or slopes leading to them except when using the designated bridges
- The daily rules for buggy use must be followed eg 90 degree rule, rough only, paths only etc. The Pro Shop can advise on daily usage conditions
- Check the area behind the vehicle before reversing
- Set the parking brake before leaving the vehicle
- Always consider the terrain, existing vehicular and pedestrian traffic conditions as well as environmental factors that may affect your ability to operate the vehicle safely:
 - Drive the vehicle only as fast as the terrain and safety considerations allow
 - To avoid tipping over, drive the buggy straight up and down severe slopes
 - Slow down before corners.
 - All turns must be executed at reduced speeds
 - Avoid sudden stops or changes of direction that may result in loss of control
 - Be extra careful when the course is wet and muddy
 - Before crossing any roads, stop and ensure it is safe to do so

AFTER USE

When the vehicle is left unattended, turn the operating key to the off position, remove the key and engage the parking brake.

Golf Buggy Safety Policy Acknowledgement Form

All golfers must complete this form prior to operating a Golf Buggy

Any person who operates a ride-on buggy on SBN premises is deemed, by so doing, to have the knowledge, training and skill to safely operate the vehicle and shall be fully accountable for their actions and consequences thereof.

The safe operation of ride-on buggies requires conscientious application and adherence to the minimum standard of care prescribed by this policy.

Name of User:

Address:

Buggy Number:

By signing below I acknowledge that:

- I have read the Stoke by Nayland Golf Buggy Safe Working Practice
- I understand the terms and conditions of the Stoke by Nayland Golf Buggy Safety Policy
- I have been given the opportunity to ask questions related to this Policy
- I am aware of the areas where I am unable to take a ride-on buggy
- I will ensure that the buggy will be maintained and operated in accordance with the Stoke by Nayland Golf Buggy Safety Policy
- I confirm that I have a valid insurance policy to cover the operator and passenger for personal liability and risks to third parties.
A copy has been registered with the Golf Secretary
- I agree to indemnify SBN against all claims costs and demands made against SBN arising out of or in connection with the use of the golf buggy.

Users of golf buggies do so at their own risk. SBN will not accept any liability for any loss or damage to the golf buggy or any other property arising from the negligence of the club or any of its servants or agents

Signature of User.....Date.....

Signature of Club SecretaryDate.....

Insurance Policy